

## Endowed Professorships & Chairs Report Request for 2024-25

Dear Colleagues,

Thank you very much for your continued service to Loyola and our students through your endowed chair or professorship. It is time once again to ask you to report on the work you have done and the accomplishments you have achieved during the **2024-25 academic year** that were made possible by the endowed funds you received. Beyond merely a requirement of receiving these endowed funds, these reports are an invaluable way to express your gratitude to benefactors by sharing the fruits of your teaching, research and interaction with students.

We are asking everyone to please submit their annual reports via the online Google form found [HERE](#) by **September 2, 2025**. **You must be signed in to Google with your Loyola email address to access the form.** Please note: If you expended funds from more than one endowed chair or professorship during the 2024-25 academic year, please complete a narrative for each.

Click [here](#) for a fictional example of an annual report to donors. The endowed professorship/chair narrative provided by each faculty member is the last page.

Please direct any questions to either Ella Brown ([rmbrown@loyno.edu](mailto:rmbrown@loyno.edu)) or Kurt Bindewald ([kjbindew@loyno.edu](mailto:kjbindew@loyno.edu)).

Again, I thank you for the many efforts each of you has contributed this last academic year and appreciate the time and care you will put into this important annual report.

Gratefully,

A handwritten signature in blue ink that reads "Thomas A. Chambers". The signature is fluid and cursive, with the first name "Thomas" being the most prominent.

**Thomas A. Chambers, Ph.D.**  
**Provost and Senior Vice President for Academic Affairs**