



**Mailing Address:**  
6363 St. Charles Ave.  
Box 154  
New Orleans, LA 70118  
(504)864-7219 (office)  
(504) 864-7232 (fax)

***Dear Prospective Parent(s)/Student(s):***

Thank you for your interest in the Loyola University New Orleans Upward Bound Program. The Upward Bound program is designed to assist high school students who demonstrate the ability, motivation, and discipline to attend college. We are a year-round, rigorous enrichment program that help to prepare students for college through tutoring, academic classes, cultural activities, college awareness workshops, career exploration workshops, and academic/personal advising.

The Upward Bound program accepts applications on a rolling basis throughout the year for 9<sup>th</sup> – 11<sup>th</sup> graders attending **L.W. Higgins, John Ehret, Helen Cox, and West Jefferson High Schools.** Applications for students not immediately accepted into the program will be placed on a waiting list. Students accepted into the program must meet the eligibility guidelines set by the Department of Education:

- Must be in 9<sup>th</sup> – 11<sup>th</sup> grade
- Must be enrolled and attend one of our target schools
- Must have a **2.5 GPA** or higher
- Low-income (dependent on family size)
- First generation (Parents/Guardians have not received a Bachelor's degree)
- Must be a U.S. citizen or Permanent Resident

Applications can be mailed by our office, given by our target school counselors, or downloaded and printed from our website. Please complete it in its entirety and attach all required documentation. Once your application is completed, you can submit your packet to the Upward Bound office via mail or drop off to the Upward Bound office. **You are not required to submit your entire application packet to your high school counselor or teacher for the completion of the required recommendation forms. You may submit your application to the Upward Bound office while awaiting the return of these recommendations. Teacher recommendations must be completed by core subject teachers such as English, Math, or Science (American Government Honors/AP accepted). Applications will not be considered until all documentation is received.**

**Required documentation includes:**

- ✓ the completed **original** application with required signatures (faxes and scans not accepted)
- ✓ proof of income (a completed and **signed recent** IRS Form 1040 or 1040A; Social Security (award letter), AFDC, or Retirement Benefits Letter or a completed and signed Part III of the application)
- ✓ **We do not accept W-2 forms.**
- ✓ copy of current report card (8<sup>th</sup> grade report card for incoming 9<sup>th</sup> graders)
- ✓ copy of official transcript
- ✓ copy of LEAP, EOC, ACT (if applicable) test scores

***Again, thank you for your interest in the Loyola Upward Bound Program.***



*Upward Bound is a TRIO program. TRIO programs, funded under Title IV of the Higher Education Act of 1965, help students overcome class, social, academic and cultural barriers to higher education.*

LOYOLA UNIVERSITY UPWARD BOUND ADHERES TO THE PRINCIPLE OF EQUAL EDUCATIONAL OPPORTUNITY WITHOUT REGARD TO RACE, COLOR, SEX, AND/OR NATIONAL ORIGIN.

## UPWARD BOUND PROGRAM

**ALL QUESTIONS AND SHORT ANSWER PROMPTS MUST BE ANSWERED FOR THIS APPLICATION TO BE PROCESSED. PLEASE PRINT IN BLUE OR BLACK INK.**

### APPLICANT DATA

1.) \_\_\_\_\_  
First Name MI Last Name

2.) Current High School: \_\_\_\_\_ Present Grade Level: \_\_\_\_\_

3.) Expected year of Graduation: \_\_\_\_\_ Overall **Unweighted** GPA: \_\_\_\_\_

4.) Are you a U.S. Citizen?  Yes  No

5.) Upon graduation from high school, what are your plans? Check One.

4 year university/college program  2 year college program  Enlist in the military

Obtain Employment  Technical/Vocational/Trade program  Not Sure

6.) Applicant Telephone Number: \_\_\_\_\_ 7.) Gender: \_\_\_\_\_ Male \_\_\_\_\_ Female

8.) Date of Birth: Month \_\_\_\_\_ / Day \_\_\_\_\_ / Year \_\_\_\_\_

9.) Needs Assessment (Place an X next to all that apply)

- \_\_\_\_\_ Assistance in learning how to take better notes
- \_\_\_\_\_ Assistance in choosing classes that will prepare me for college
- \_\_\_\_\_ Assistance in applying for financial aid/scholarships/grants
- \_\_\_\_\_ ACT/SAT/EOC/LEAP 2025 Preparation
- \_\_\_\_\_ Improving self-esteem and social skills
- \_\_\_\_\_ Assistance in choosing a career/college major that's best for me
- \_\_\_\_\_ Assistance in knowing how to prepare for a career that interests me
- \_\_\_\_\_ Assistance in test taking strategies and techniques
- \_\_\_\_\_ Assistance in developing or improving my time management skills/habits
- \_\_\_\_\_ Improving study skills and habits
- \_\_\_\_\_ Assistance in applying for college admission
- \_\_\_\_\_ Assistance in visiting colleges
- \_\_\_\_\_ Experience more cultural activities
- \_\_\_\_\_ More information on college prep courses and dual enrollment
- \_\_\_\_\_ More information about college programs and degrees

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

**ALL QUESTIONS AND SHORT ANSWER PROMPTS MUST BE ANSWERED FOR THIS APPLICATION TO BE PROCESSED. PLEASE PRINT IN BLUE OR BLACK INK.**

10.) List all extra-curricular activities in which you participate?

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

11.) With whom do you live? Check One. **(If you have a legal guardian, please provide proof of guardianship)**

Mother & Father       Mother Only       Father Only       Father & StepMother

Mother & Stepfather       Guardian       Foster Care       Grandparents

Other (Please List): \_\_\_\_\_

12.) Are there any circumstances/accommodations/disabilities that might affect your academic progress?

Yes       No

If yes, please explain: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

13.) Applicant's Email Address: \_\_\_\_\_

The personal information contained herein is property of the Loyola University New Orleans Upward Bound Program. The Upward Bound Program is a federally-funded TRIO program sponsored by the Department of Education. This information is protected by the Privacy Act. Only employees of the US Department of Education and the Loyola University New Orleans Upward Bound Program are authorized to see this information.

The information is necessary to determine if the applicant is eligible to participate in the program and also helps the federal government to measure the success of the program. In order to qualify for participation, all requested information must be submitted to the Upward Bound office.

**I DECLARE THE INFORMATION SUBMITTED ON THIS FORM IS, TO THE BEST OF MY KNOWLEDGE, TRUE, ACCURATE, AND COMPLETE.**

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

**UPWARD BOUND PROGRAM**

**ALL QUESTIONS AND SHORT ANSWER PROMPTS MUST BE ANSWERED FOR THIS APPLICATION TO BE PROCESSED. PLEASE PRINT IN BLUE OR BLACK INK.**

**PARENT (GUARDIAN) EDUCATIONAL ATTAINMENT & INCOME VERIFICATION FORM**

1.) Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Place of Employment: \_\_\_\_\_

Occupation: \_\_\_\_\_ Cellphone #: \_\_\_\_\_

Email Address: \_\_\_\_\_

Have you received a 4-year degree from a college or university? \_\_\_\_\_ No \_\_\_\_\_ Yes

2.) Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Place of Employment: \_\_\_\_\_

Occupation: \_\_\_\_\_ Cell phone #: \_\_\_\_\_

Email Address: \_\_\_\_\_

Have you received a 4-year degree from a college or university? \_\_\_\_\_ No \_\_\_\_\_ Yes

3.) Number of people living in your household? \_\_\_\_\_

4.) What is your household's 20\_\_\_\_ TAXABLE\* income level? \_\_\_\_\_

\*Taxable income is less than adjusted income and is located on page 2 of most tax return forms.

***ALL OF THE INFORMATION ON THIS DOCUMENT IS TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE.***

Parent (Guardian) Signature: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

**Loyola University New Orleans**  
**UPWARD BOUND PROGRAM**  
6363 St. Charles Ave-Box 154  
New Orleans, LA 70118

**School Counselor**  
**Recommendation**

<b>Student Name</b>	
<b>School</b>	
<b>Current Grade Classification</b>	

**Does this student require 504/SPED/Disability accommodations?**      Yes       No

**In your professional opinion, what type of academic need does the applicant demonstrate? (Check all that apply.)**

- EOC/LEAP 2025 limited/unsatisfactory scores in 1 or more subject**
- Assistance with writing/comprehension/reading skills**
- Low Unweighted GPA (2.5 or less)**
- Lack of career goals and/or need for access to information on careers**
- Lacks confidence, self-esteem or social skills**
- ACT: Demonstrates below average score in 1 or more subject areas**
- Assistance with applying to college/financial aid/scholarships**
- Limited English Proficiency (ESL Student)**
- Improving study skills/developing a study routine**
- Test Taking strategies/skills**

**Does the student have behavior infractions?**      Yes       No   
**If yes, please provide documentation if available.**

**Additional Comments:**

**Would you recommend this student to participate in Upward Bound?**      Yes       No

Please attach **STUDENT TRANSCRIPTS** and any **STANDARDIZED TEST SCORES**.

\_\_\_\_\_  
**Signature of Counselor**

\_\_\_\_\_  
**Date**

**Loyola University New Orleans**  
**UPWARD BOUND PROGRAM**  
6363 St. Charles Ave-Box 154  
New Orleans, LA 70118

**Teacher**  
**Recommendation**

<b>Student Name</b>	
<b>School</b>	
<b>Current Grade Level</b>	

<b>Course/Subject</b>	<input type="checkbox"/> Math <input type="checkbox"/> English <input type="checkbox"/> Science <input type="checkbox"/> Other: _____
-----------------------	---

**In your professional opinion, what type of academic need does the applicant demonstrate? (Check all that apply.)**

- EOC/LEAP 2025 limited/unsatisfactory scores in 1 or subject areas**
- Assistance with writing/comprehension/reading skills**
- Low Unweighted GPA (2.5 or less)**
- Lack of career goals and/or need for access to information on careers**
- Lacks confidence, self-esteem or social skills**
- ACT: Demonstrates below average score in 1 or more subject areas**
- Assistance with applying to college/financial aid/scholarships**
- Limited English Proficiency (ESL Student)**
- Improving study skills/developing a study routine**
- Test Taking strategies/skills**
- Low educational aspirations/achievements**

<b>Additional Comments:</b>          
---

<b>Would you recommend this student to participate in Upward Bound?    Yes <input type="checkbox"/>    No <input type="checkbox"/></b>
--

\_\_\_\_\_  
**Signature of Teacher**

\_\_\_\_\_  
**Date**

**Thoughts About Yourself (Must be completed by applicant, in his/her own words and in his/her own handwriting)**

*Things I am good at:*

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_

*Things I have done that I am proud of:*

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_

*Things I have enjoyed learning about:*

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_

*Words I use to describe myself:*

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_

*Skills I have learned that will help me in school:*

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_

*New skills I would like to learn before I graduate:*

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_

***Applicant's Signature:*** \_\_\_\_\_

***Date:*** \_\_\_\_\_

**Applicant Essays (Must be completed by applicant, a minimum of five sentences, in blue or black ink and in the applicant's own handwriting)**

*“Upward Bound is looking for students who will be committed to attending weekly tutoring sessions, monthly sessions and a 6-week summer program. Please describe what benefits, you believe, that Upward Bound can provide for you as a participant.*

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

*“Upward Bound is committed to helping students get into college and finishing college to become successful in whichever career they chose. What’s your intended major or career? Why?”*

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---



**Loyola University New Orleans**  
**UPWARD BOUND PROGRAM**  
6363 St. Charles Ave-Box 154  
New Orleans, LA 70118

---

**High School**  
**Records Release Authorization**

---

I hereby consent to the release of my high school records (transcripts, final transcripts, report cards, test scores, course evaluations, recommendations, and other information regarding my high school performance to the Loyola University New Orleans Upward Bound Program. This release is effective throughout my high school career and is effective for any high school that I attend during and after participation in the Loyola University New Orleans Upward Bound Program.

Student's Name	
Student's Social Security Number	
Student's Date of Birth	

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Date

Parent Certification

I consent to the release of my child's high school records to Loyola University New Orleans Upward Bound Program.

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Signature

\_\_\_\_/\_\_\_\_/\_\_\_\_  
Date

**Loyola University New Orleans**  
**UPWARD BOUND PROGRAM**  
6363 St. Charles Ave-Box 154  
New Orleans, LA 70118

---

**University/College**  
**Records Release Authorization**

---

I hereby consent to the release of my college records (transcripts, report cards, test scores, course evaluations, recommendations, and any other information regarding my postsecondary performance) to Loyola University New Orleans Upward Bound Program. This release is effective throughout my college career and is effective for any college/university that I may attend during and after participation in the Upward Bound Program.

Student's Name	
Student's Social Security Number	
Student's Date of Birth	

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Date

Parent Certification

I consent to the release of my child's postsecondary records to Loyola University New Orleans Upward Bound Program.

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Signature

\_\_\_\_/\_\_\_\_/\_\_\_\_  
Date