

**LOYOLA UNIVERSITY NEW ORLEANS
UNIVERSITY HONORS PROGRAM**

HONORS THESIS STUDENT - MENTOR CONTRACT

Last Name First Name CWID#

Local Address City State Zip

Email (the one you check consistently) Phone

Major College Expected date of Graduation

Faculty Mentor: Title & Full Name Department Email

Departmental Thesis? Yes ___ No ___

For which thesis course have you registered (ex. HONS-H491, PSYC-A489)?

Fall Semester: _____

Spring Semester: _____

Brief Description of Thesis Topic/Project:

Please mention any special audio/visual equipment, display or performance needs you expect to use.

Faculty Mentor Information

I agree to guide this student as she or he undertakes this project. I also agree to act as the official instructor of record and to assign, through the Honors Director, an appropriate letter grade for HONS H491 for the student, if applicable. I understand that, to satisfy all of the requirements for the Honors Senior Thesis/Project:

1. The student must observe the integrity of the thesis writing process by submitting drafts and revisions to the Faculty Mentor for review.
2. The student must submit a final version of the thesis to the Faculty Mentor. The due date and format are to be arranged between the student and the Faculty Mentor, though this date must occur before the end of the Spring 2021 semester.
3. The Faculty Mentor will inform the Honors Director of the final grade by the end of the Spring 2021 semester.
4. The student must also submit an electronic copy of the work for the library archive.
5. The student must give a public presentation about this project.

Faculty Mentor: Last Name	First Name	MI	Honorific
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Department	Office Location	Campus Box #
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Preferred Email	Preferred Phone
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Please read and sign below:

I have read documents posted online, “Getting Started on Your Honors Thesis” and “Timeline for Thesis” and understand what is expected of me for the successful completion of my Honors Senior Thesis/Project. I agree to meet with the Honors Associate Director as scheduled and to stay in communication about my project with the Associate Director, the Honors Director, and the Honors Coordinator of Student Services. I understand that my project must be presented for it to count in the University Honors Program. I agree to attend the meetings and adhere to the general dates listed below. I also understand that other dates, including the date to turn in the final version of the thesis, must be arranged with my Faculty Mentor:

2021 – 2022 Academic Year (dates TBA)

Aug. 31, Sept. 2, 7, 9, 2021	Honors Thesis Group Meetings (by college)
Oct. 1, 2021	Prospectus and plan for completion due to Honors (electronic submission)
Nov. 15, 2021	1 st progress report due (submitted by advisor)
Feb. 15, 2022	2 nd progress report due (submitted by advisor)
April 2022	Thesis Poster Design Workshop
April 2022	Electronic copy of poster due for printing
April 2022	Honors Thesis Poster Event
May 2022	Submit electronic copies to Monroe Library for archiving

Student Signature

Date

Faculty Mentor Signature

Date

PLEASE return this completed form to Jonathan Peterson (peterson@loyno.edu) by May 13, 2021.