College Curricular Proposal Approval and Routing Form

Department/School/College Submitting Proposal: ________________________________

Title of Proposal: ________________________________ ________________________________

1. Proposal prepared by: _____________________________________________ Date ______
   Contact Phone/email: _________________________________________________

2. Type/s of Proposal (Check all applicable): Undergraduate _____ Graduate _____ Online _____ Education Abroad _____
   New Degree1 _____ New Course _____ Change to Existing Course _____ Common Curriculum Course 2 _____
   New Major _____ Substantial Change to Existing Major or Degree _____________
   New Minor _____ Substantial Change to Existing Minor _____________
   New Concentration within Existing Degree _____ Other (Describe) ________________

The following approvals are required for all proposals:

3. Departmental/School Review ____________________________________________ (Chair) Date: ________
   Approved _____ Not Approved ______

4. College Curriculum Committee Review 2 __________________________ (Chair) Date: ________
   Approved _____ Not Approved ______

5. College Dean ________________________________________________________ Date: ________
   Supported _____ Not Supported ______

6. Graduate Council Review (for graduate programs only) ______________________ (Chair) Date: ________
   Approved _____ Not Approved ______

7. UC&CC Review ________________________________________________________ (Chair) Date: ________
   Approved _____ Not Approved ______

8. Provost ______________________________________________________________ Date: ________

The following additional approvals are required as applicable to the proposal:

9. Common Curriculum Committee Review 2 __________________________________ (Chair) Date: ________
   Approved _____ Not Approved ______

10. Online Learning Task Force Review ____________________________________ (Chair) Date: ________
    Approved _____ Not Approved ______

11. Education Abroad Committee __________________________________________ (Chair) Date: ________
    Approved _____ Not Approved ______

12. Standing Council for Academic Planning _____________________________ (Chair) Date: ________
    Approved _____ Not Approved ______

13. University Planning Team _____________________________________________ (Chair) Date: ________

14. University Budget Committee __________________________________________ Date: ________

15. President (if necessary) _____________________________________________ Date: ________

16. Board of Trustees (if necessary) ______________________________________ Date: ________

__________________________________________________________________________

1 New Degree Requires SACS Notification Six Months Prior to Start.

2 Dean of originating department must approve Common Curriculum proposal before proposal is presented to Common Curriculum Committee.

Rev. 5.10.10