If you have been charged with cheating, plagiarism, or misrepresentation on term papers, seminar papers, quizzes, laboratory reports, and such, you may receive a failing grade in the course and you will not be permitted to withdraw from the course.

If you feel that you have been wrongfully charged, you may appeal this decision. However, prior to formally appealing the decision, you should read the section of the University Bulletin on Integrity of Scholarship and Grades and you should also speak with the professor of the course and the chair of the department. If the matter cannot be amicably resolved in consultation with the instructor and chairperson, you have a right to appeal up to 30 days after the beginning of the subsequent semester, excluding summers. The burden of proof will be upon the student. The dean will decide whether the matter requires consideration. If so, he or she will appoint a committee consisting of the dean (or the dean’s designated representative), two faculty members, and a student to render a decision.

Complete the information noted below, print and submit to the associate dean of the course. Your dean will be notified of your appeal.

Name: ___________________________  CWID: ___________________________

Email: ___________________________  Cell: ___________________________

Student’s College: ___________________  Date: ___________________________

Supporting documentation (attach another sheet if necessary):

_____________________________________________________________________

_____________________________________________________________________

_____________________________________________________________________

_____________________________________________________________________

____________________________  _________________________________

Student’s Signature  Associate Dean (College of the course)

I have received a signed and dated copy of my appeal from the Associate Dean verifying that I have filed this appeal.