

**Proposed Revision to *Faculty Handbook*  
Chapter 6, page 8, paragraph J.**

***J. Emeritus Status***

The following policy applies to all Ordinary Faculty members and academic administrators who hold faculty rank.

1. Loyola considers granting emeritus status upon retirement to all assistant and associate professors, professors and university professors and academic administrators who normally have given 15 or more years of service to the university and who have made significant contributions to the university.
2. A faculty member should notify the chair/area chairperson/area coordinator and Dean, and academic administrators should notify the Provost, one year in advance, of their intention of retiring at the end of the following academic year. The chair/area chairperson/area coordinator, as representative of the department/area in which the faculty member has held an appointment, will nominate eligible faculty members for emeritus status to the respective College's Rank and Tenure Committee and dean. (In the absence of a nomination from the chair/area chairperson/area coordinator, an individual may self nominate himself/herself.) Following thorough review of all information, the College Rank and Tenure Committee will forward to the Dean a recommendation regarding the granting of emeritus status prior to ~~April~~ January 31 in the year which they are retiring. The Dean appends his or her recommendations and sends both to the Vice President for Academic Affairs prior to ~~April~~ February 15. If all three, namely, the College Rank and Tenure Committee, the Dean, and the Vice President for Academic Affairs after consultation with the President, agree, the case is settled. Should one of the three parties disagree, the promotion is denied, but the faculty member may appeal the decision to the University Rank and Tenure Committee, which shall consider the case in its entirety and forward its recommendation to the President, who adjudicates the matter. Unless the President has compelling reasons, he will follow the recommendation of the University Rank and Tenure Committee; in the event he does not, he will give the University Rank and Tenure Committee and the faculty member his reasons in writing.
3. Newly appointed emeriti faculty will be recognized each year at ~~an appropriate university event~~ graduation.
4. Emeritus privileges include:
  - a. Faculty privileges in the University Libraries.
  - b. Notification ~~by mail~~ of all University events for faculty or open to faculty.
  - c. Bookstore privileges, educational benefits, use of ~~recreational/sports~~ athletic facilities, parking permits, and faculty club and dining privileges.
  - d. Tuition and scholarship benefits for dependents available to the Ordinary Faculty.

e. Continued research support including assistance from the grants and research office in preparing external grant requests, and office space, as available, and upon approval of the dean and provost.

~~e.f.~~ Retaining university email privileges unless the faculty member requests removal.

~~f.g.~~ Whenever there is a need, ~~for part-time teaching~~ the Deans of the colleges shall consider emeriti faculty members to teach courses in their special areas of expertise. Compensation will be appropriate to rank and emeriti status.